

# Clay County Board of Health / Professional Advisory Group

Minutes  
July 3, 2006

## Present

Alden Jallorina, M.D.  
Mary McCollough  
Carletta Noll  
Paul Rose  
Jerry Stanley  
Tracy Walker  
Randy Wells, B.A.

## Absent

Galen Lueking, M.D.  
Jan Nattier, R.N.  
Lori VanDyke  
Calvin Wilson, D.D.S.

## Staff

Jeff Workman, Administrator

## Guests

None

Distributed items included the Agenda.

President Paul Rose called the meeting to order at 7:30 p.m.

Jeff Workman provided a brief update on items in previous mailings and handouts.

Jeff Workman provided a brief overview of the department's finances as the Board reviewed the department's financial statement.

Randy Wells moved that the board approve the minutes for the June 5, 2006 Board of Health meeting as presented. Carletta Noll seconded the motion. Motion carried on a voice vote.

Randy Wells moved that the board approve the paid claims for May 2006. Mary McCollough seconded the motion. Motion carried via 7 ayes 0 nays 0 abstentions with a roll call vote as follows: Mary McCollough Aye; Jan Nattier, R.N. Not Present; Carletta Noll Aye; Paul Rose Aye; Jerry Stanley Aye; Lori VanDyke Not Present; Calvin Wilson, D.D.S. Not Present; Tracy Walker Aye; Randy Wells, B.A. Aye; Alden Jallorina, M.D. Aye; and Galen Lueking, M.D. Not Present.

Randy Wells moved that Dr. Alden Jallorina be selected as the Health Department and Home Health Medical Advisor for FY07. Jerry Stanley seconded the motion. Motion carried via 6 ayes 0 nays 1 abstentions with a roll call vote as follows: Jan Nattier, R.N. Not Present; Carletta Noll Aye; Paul Rose Aye; Jerry Stanley Aye; Lori VanDyke Not Present; Calvin Wilson, D.D.S. Not Present; Tracy Walker Aye; Randy Wells, B.A. Aye; Alden Jallorina, M.D. Abstain; Galen Lueking, M.D. Not Present; and Mary McCollough Aye.

Carletta Noll moved that the agreement with Dr. Alden Jallorina to serve as Health Department and Home Health Medical Advisor during the first half of FY07 be approved. Tracy Walker seconded the motion. Motion carried via 6 ayes 0 nays 1 abstentions with a roll call vote as follows: Carletta Noll Aye; Paul Rose Aye; Jerry Stanley Aye; Lori VanDyke Not Present; Calvin Wilson, D.D.S. Not Present; Tracy Walker Aye; Randy Wells, B.A. Aye; Alden Jallorina, M.D. Abstain; Galen Lueking, M.D. Not Present; Mary McCollough Aye; and Jan Nattier, R.N. Not Present.

Randy Wells moved that the agreement with Dr. Alden Jallorina to serve as Health Department and Home Health Medical Advisor during the second half of FY07 be approved. Mary McCollough seconded the motion. Motion carried via 6 ayes 0 nays 1 abstentions with a roll call vote as follows: Paul Rose Aye; Jerry Stanley Aye; Lori VanDyke Not Present; Calvin Wilson, D.D.S. Not Present; Tracy Walker Aye; Randy Wells, B.A. Aye; Alden Jallorina, M.D. Abstain;

Galen Lueking, M.D. Not Present; Mary McCollough Aye; Jan Nattier, R.N. Not Present; and Carletta Noll Aye.

President Rose proposed the appointment of Mary McCollough, Jan Nattier, R.N., and Jerry Stanley to the Bylaws & Personnel Committee with Mary serving as Chair and the appointment of Randy Wells, Tracy Walker, Carletta Noll to the Finance Committee with Randy serving as Chair. Mary McCollough moved that the board approve the committee appointments as proposed. Dr. Jallorina seconded the motion. Motion carried on a voice vote.

Carletta Noll moved that the board establish a meeting schedule for FY07 of 7:00 p.m. September through May and 7:30 p.m. June through August on the first Monday of each month, provided that date is not a holiday. If that date is a holiday, the meeting will be scheduled for the following night. Jerry Stanley seconded the motion. Motion carried on a voice vote.

Randy Wells moved that the Administrator be authorized to sign and submit the FY07 Genetics Grant agreement with Fayette County Health Department. Jerry Stanley seconded the motion. Motion carried via 7 ayes 0 nays 0 abstentions with a roll call vote as follows: Jerry Stanley Aye; Lori VanDyke Not Present; Calvin Wilson, D.D.S. Not Present; Tracy Walker Aye; Randy Wells, B.A. Aye; Alden Jallorina, M.D. Aye; Galen Lueking, M.D. Not Present; Mary McCollough Aye; Jan Nattier, R.N. Not Present; Carletta Noll Aye; and Paul Rose Aye.

Jerry Stanley moved that Leymone Hardcastle be selected to conduct the audit for fiscal years 2007, 2008, and 2009 according to the terms as proposed in their bid. Tracy Walker seconded the motion. Motion carried via 7 ayes 0 nays 0 abstentions with a roll call vote as follows: Lori VanDyke Not Present; Calvin Wilson, D.D.S. Not Present; Tracy Walker Aye; Randy Wells, B.A. Aye; Alden Jallorina, M.D. Aye; Galen Lueking, M.D. Not Present; Mary McCollough Aye; Jan Nattier, R.N. Not Present; Carletta Noll Aye; Paul Rose Aye; and Jerry Stanley Aye.

Jerry Stanley moved that Galen Lueking, Mary McCollough, Carletta Noll, and Paul Rose be delegated as authorized check signers for Flora Bank & Trust checks; and that Jeff Workman, Helen Markham, Tammy Byers, and Emily Milner be authorized to access the safety deposit box at the Flora Bank & Trust; and that Jeff Workman, Helen Markham, Susan Spitzner, and Tiffany Harris be authorized to check balances for the Clay County Health Department; and that Galen Lueking, Mary McCollough, Carletta Noll, Paul Rose, Jeff Workman, and Helen Markham be authorized to establish new accounts on behalf of the Clay County Health Department. Randy Wells seconded the motion. Motion carried via 7 ayes 0 nays 0 abstentions with a roll call vote as follows: Calvin Wilson, D.D.S. Not Present; Tracy Walker Aye; Randy Wells, B.A. Aye; Alden Jallorina, M.D. Aye; Galen Lueking, M.D. Not Present; Mary McCollough Aye; Jan Nattier, R.N. Not Present; Carletta Noll Aye; Paul Rose Aye; Jerry Stanley Aye; and Lori VanDyke Not Present.

Mary McCollough moved that Cardinal Financial Services, Clay City/Flora Banking Company, Clay County State Bank, Country Insurance & Financial Services - Flora, Country Insurance & Financial Services - Louisville, Country Insurance & Financial Services – Clay City, Edward Jones Investments – Cole Duke, Edward Jones Investments – Bill Seelman, First Community Bank Xenia-Flora, First National Bank - Ingraham, Flora Bank & Trust, Flora Savings Bank, Primevest Financial Services, State Farm Insurance Company, Van Dyke's Insurance, US Bank be delegated as authorized fund depositories for the Clay County Health Department. Carletta Noll seconded the motion. Motion carried via 4 ayes 0 nays 3 abstentions with a roll call vote as follows: Tracy Walker Abstain; Randy Wells, B.A. Abstain; Alden Jallorina, M.D. Aye; Galen Lueking, M.D. Not Present; Mary McCollough Aye; Jan Nattier, R.N. Not Present; Carletta Noll Aye; Paul Rose Aye; Jerry Stanley Abstain; Lori VanDyke Not Present; and Calvin Wilson, D.D.S. Not Present.

Randy Wells moved that the Department continue reimbursing licensed staff up to \$64 annually towards their professional liability insurance for FY07. Dr. Jallorina seconded the motion. Motion carried via 7 ayes 0 nays 0 abstentions with a roll call vote as follows: Randy Wells, B.A. Aye; Alden Jallorina, M.D. Aye; Galen Lueking, M.D. Not Present; Mary McCollough Aye; Jan Nattier, R.N. Not Present; Carletta Noll Aye; Paul Rose Aye; Jerry Stanley Aye; Lori VanDyke Not Present; Calvin Wilson, D.D.S. Not Present; and Tracy Walker Aye.

Carletta Noll moved that the board set the Department's total tuition reimbursement limit at \$500 for FY07. Jerry Stanley seconded the motion. Motion carried via 7 ayes 0 nays 0 abstentions with a roll call vote as follows: Alden Jallorina, M.D. Aye; Galen Lueking, M.D. Not Present; Mary McCollough Aye; Jan Nattier, R.N. Not Present; Carletta Noll Aye; Paul Rose Aye; Jerry Stanley Aye; Lori VanDyke Not Present; Calvin Wilson, D.D.S. Not Present; Tracy Walker Aye; and Randy Wells, B.A. Aye.

Randy Wells moved that the Administrator's Authorization limit be set at \$2,500 for FY07. Jerry Stanley seconded the motion. Motion carried via 7 ayes 0 nays 0 abstentions with a roll call vote as follows: Galen Lueking, M.D. Not Present; Mary McCollough Aye; Jan Nattier, R.N. Not Present; Carletta Noll Aye; Paul Rose Aye; Jerry Stanley Aye; Lori VanDyke Not Present; Calvin Wilson, D.D.S. Not Present; Tracy Walker Aye; Randy Wells, B.A. Aye; and Alden Jallorina, M.D. Aye.

Randy Wells moved that the Board of Health adopt the proposed resolution regarding proposed IEPA regulations for private sewage. Jerry Stanley seconded the motion. Motion carried via 7 ayes 0 nays 0 abstentions with a roll call vote as follows: Mary McCollough Aye; Jan Nattier, R.N. Not Present; Carletta Noll Aye; Paul Rose Aye; Jerry Stanley Aye; Lori VanDyke Not Present; Calvin Wilson, D.D.S. Not Present; Tracy Walker Aye; Randy Wells, B.A. Aye; Alden Jallorina, M.D. Aye; and Galen Lueking, M.D. Not Present.

Jeff Workman recommended that staff compensation not be changed at this time except for those as specified in their hire letters or agreements with the understanding that this be reconsidered as finances improve and that any increases be prorated by date since last increase.

Pursuant to Section 5, ILCS 120/2(c)1 Open Meetings Act, Randy Wells made a motion to enter closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Dr. Jallorina seconded the motion. Motion carried via 7 ayes 0 nays 0 abstentions with a roll call vote as follows: Jan Nattier, R.N. Not Present; Carletta Noll Aye; Paul Rose Aye; Jerry Stanley Aye; Lori VanDyke Not Present; Calvin Wilson, D.D.S. Not Present; Tracy Walker Aye; Randy Wells, B.A. Aye; Alden Jallorina, M.D. Aye; Galen Lueking, M.D. Not Present; and Mary McCollough Aye.

Closed session convened at 8:05 p.m.

Jerry Stanley moved that the board enter open session. Randy Wells seconded the motion. Motion carried on a voice vote.

The Board entered open session at 8:36 p.m.

Jeff Workman provided updates on: City of Flora Animal Control, North Clay Drug Testing, Daycare Services, Tobacco & Diabetes Grant applications, Vote & Vaccinate Grant application, Immunizations, Hospice, and Litigation.

With no further business before the board, Mary McCollough moved that the meeting be adjourned at approximately 8:55 p.m. Jerry Stanley seconded the motion. Motion carried.  
Respectfully Submitted:

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Mary McCollough  
Board of Health Secretary

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Jeff Workman  
Health Department Administrator