

Clay County Board of Health / Professional Advisory Group

Minutes
October 1, 2007

Present

Mary McCollough
Jan Nattier, R.N.
Carletta Noll
Paul Rose
Jerry Stanley
Calvin Wilson, D.D.S.

Absent

Brandon Cycholl, M.D.
Galen Lueking, M.D.
Lori VanDyke
Tracy Walker
Randy Wells, B.A.

Staff

Jeff Workman, Administrator
Synda Maglone, RN
Teresa Keyser, RN
Sara Fehrenbacher

Guests

Distributed items included the Agenda.

President Paul Rose called the meeting to order at 7:00 p.m.

Synda Maglone, Teresa Keyser, and Sara Fehrenbacher presented on the P.L.A.Y. Program.

The Board reviewed previously mailed information.

Calvin moved that the board accept the draft FY08 Financial Statement. Carletta seconded the motion. Motion carried via voice vote.

Mary moved that the board accept the August FY08 financial statement. Jan seconded the motion. Motion carried via voice vote.

Jan moved that the board approve the minutes for the August 13, 2007 Board of Health meeting as presented. Jerry seconded the motion. Motion carried via voice vote.

Carletta moved that the board approve the paid claims for August 2007. Jan seconded the motion. Motion carried with 6 ayes 0 nays 0 abstentions via a roll call vote.

Mary moved that the Administrator be authorized to sign and submit an agreement with the Illinois Department of Public Health to accept a \$52,631.57 FY08 grant to support public health infrastructure of Certified Local Health Departments. Jerry seconded the motion. Motion carried with 6 ayes 0 nays 0 abstentions via a roll call vote.

Jerry moved that the board approve the execution and submission of the FY08 Prevention Initiative Grant agreement with the Flora School District. Calvin seconded the motion. Motion carried with 6 ayes 0 nays 0 abstentions via a roll call vote.

Jerry moved that the board approve the execution and submission of the FY08 Prevention Initiative and Parents as Teachers Grant agreement with the Clay City School District. Jan seconded the motion. Motion carried with 6 ayes 0 nays 0 abstentions via a roll call vote.

Jerry moved that the board approve the execution and submission of the Prevention Initiative Grant agreement with ISBE for PI at the North Clay School District. Carletta seconded the motion. Motion carried with 6 ayes 0 nays 0 abstentions via a roll call vote.

Mary moved that the Administrator be authorized to sign and submit the FY08 Bioterrorism Preparedness grant agreement with the Illinois Department of Public Health. Jerry seconded the motion. Motion carried with 6 ayes 0 nays 0 abstentions via a roll call vote.

Jerry moved that the board authorize Teen REACH to take a field trip to Sailor Springs for their annual fall festival on Saturday, September 15, 2007 at an estimated non-staff cost of less than \$130 which

will be paid through the grant. Calvin seconded the motion. Motion carried with 6 ayes 0 nays 0 abstentions via a roll call vote.

Mary moved that the board authorize Teen REACH to take a field trip to Cave in Rock and Elizabethtown, IL on Monday, October 8, 2007 (no school due to Columbus Day) at an estimated non-staff cost of less than \$250 which will be paid through the grant. Jerry seconded the motion. Motion carried with 6 ayes 0 nays 0 abstentions via a roll call vote.

Carletta moved that the administrator be authorized to sign and submit the facility usage agreement with First Southern Baptist Church compensating the church for space utilization at a rate of \$1,500 per year. Jan seconded the motion. Motion carried with 6 ayes 0 nays 0 abstentions via a roll call vote.

Mary moved that the Administrator be authorized to sign and submit an agreement with CEFS for transportation of Teen REACH participants for August 10th through June 30th at a cost of \$26.00 per day (one trip). Jerry seconded the motion. Motion carried with 6 ayes 0 nays 0 abstentions via a roll call vote.

Calvin moved that the board approve renewing the department's health insurance through Principal with an October 1 plan year date, a \$1,500 deductible, a \$500 MSA, a \$15/\$35/\$50 prescription co-pay, a \$50 per month employee contribution for employee's coverage, and family coverage at employee's cost. Carletta seconded the motion. Motion carried with 6 ayes 0 nays 0 abstentions via a roll call vote.

Jan moved that the administrator be authorized to contract with McBee Associates, Inc. to provide Medicare Revenue Recovery Services for Clay County Health Department – Home Health for episodes beginning 8/1/05 through 8/31/07 with the understanding that we would pay them 27% of any additional cash paid to the agency from claims re-billed as a result of their review of cash recovered. Calvin seconded the motion. Motion carried with 6 ayes 0 nays 0 abstentions via a roll call vote.

Mary moved that the Board of Health President and Accounting Director be authorized to sign the DHS Financial Reporting Checklist for FY07. Jerry seconded the motion. Motion carried with 6 ayes 0 nays 0 abstentions via a roll call vote.

Carletta moved that the Administrator be authorized to sign and submit the contract with Health Technologies for registered dietitian services. Jerry seconded the motion. Motion carried with 6 ayes 0 nays 0 abstentions via a roll call vote.

Jerry moved that the Administrator be authorized to sign and submit an agreement with Secure Processors to provide shredding services at the health department. Calvin seconded the motion. Motion carried with 6 ayes 0 nays 1 abstention (Mary) via a roll call vote.

Mary moved that the board adjourn. Jerry seconded the motion. Motion carried via voice vote.

The Board adjourned at 7:41 p.m.

Respectfully Submitted:

Mary McCollough
Board of Health Secretary

Jeff Workman
Health Department Administrator