

# Clay County Board of Health / Professional Advisory Group

Minutes  
November 3, 2008

## Present

Jesse James  
Mike Klingler, M.D.  
Mary McCollough  
Jan Nattier, R.N.  
Paul Rose  
Jerry Stanley  
Calvin Wilson, D.D.S.

## Absent

Galen Lueking, M.D.  
Carletta Noll  
Randy Wells, B.A.  
Lori VanDyke

## Staff

Jeff Workman  
Barb Tackitt  
Deena Mosbarger

## Guests

Dawn Kruegel

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President Rose called the meeting to order at approximately 7:00 p.m.

Dawn Kruegel CPA from the firm of Leymone Hardcastle Ltd that does the general health department audit presented the FY08 Health Department audit and answered questions.

Deena Mosbarger presented the complete IPLAN Document and provided updates on its progress. Deena also provided an explanation and update on the health department's 125K plan and insurances.

Jesse moved that the Administrator be authorized to close the health department Friday, December 26 as a paid holiday this year. Calvin seconded the motion. Motion carried via 7 ayes; 0 nays; 0 abstentions via a roll call vote.

Barb Tackitt presented the home health and hospice policies and provided an update on them.

Mary moved that the board approve the home health policies. Mike seconded the motion. Motion carried via 7 ayes; 0 nays; 0 abstentions via a roll call vote.

Calvin moved that the board approve the hospice policies. Jerry seconded the motion. Motion carried via 7 ayes; 0 nays; 0 abstentions via a roll call vote.

Jerry moved that the agreement with Dr. Maneja as Assistant Hospice Medical Director be approved. Jesse seconded the motion. Motion carried via 7 ayes; 0 nays; 0 abstentions via a roll call vote.

Jeff provided a quick review of the Board of Health Bulletin items.

Jesse moved that the board approve the minutes for the September 08, 2008 Board of Health meeting as presented. Mike seconded the motion. Motion carried via a voice vote.

Calvin moved that the board approve the paid claims for September 2008. Mike seconded the motion. Motion carried via 7 ayes; 0 nays; 0 abstentions via a roll call vote.

Jerry moved that Teen REACH be authorized to take a field trip to see the St. Louis Blues Hockey Team play on December 5<sup>th</sup>, 2008 at an estimated non-staff cost not to exceed \$500 which will be paid through the grant. Calvin seconded the motion. Motion carried via 7 ayes; 0 nays; 0 abstentions via a roll call vote.

Mary moved that the Board of Health President and Accounting Director be authorized to sign the DHS Financial Reporting Checklist for FY08. Jan seconded the motion. Motion carried via 7 ayes; 0 nays; 0 abstentions via a roll call vote.

Jerry moved that the Administrator be authorized to sign and submit an agreement with the Richland County Health Office for TB services at a cost of \$97.50 bi-monthly. Mike seconded the motion. Motion carried via 7 ayes; 0 nays; 0 abstentions via a roll call vote.

Jesse moved that the revised food ordinance be recommended for approval to the County Board. Jerry seconded the motion. Motion carried via 7 ayes; 0 nays; 0 abstentions via a roll call vote.

The Board discussed purchasing a used truck with intent that it be used for Animal Control as long as we conduct the program – contingent upon the City of Flora reimbursing us half the cost. After discussion, the Board consensus was for Jeff to obtain more prices, send out an updated spreadsheet on Friday and then contact Board Members for approval.

The Board discussed and rescheduled the next meeting from December 1<sup>st</sup> to November 24<sup>th</sup>.

The terms of Dr. Galen Lueking, Paul Rose, Mary McCollough and Jesse James County Board Rep expire on December 1<sup>st</sup>. Each was willing to be reappointed. Jerry moved that the Board of Health recommend their reappointments to the County Board. Calvin seconded the motion. Motion carried via voice vote.

Jeff provided a quick update on the County Budget.

Jerry moved that the board adjourn. Calvin seconded the motion. Motion carried via a voice vote.

The Board adjourned at 9:00 p.m.

Respectfully Submitted:

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Mary McCollough  
Board of Health Secretary

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Jeff Workman  
Health Department Administrator