

# Clay County Board of Health / Professional Advisory Group

## Minutes

October 5, 2009

### Present

Jesse James  
Mike Klingler, M.D.  
Mary McCollough  
Jan Nattier, R.N.  
Carletta Noll  
Paul Rose  
Jerry Stanley  
Randy Wells, B.A.

### Absent

Galen Lueking, M.D.  
Lori VanDyke  
Calvin Wilson, D.D.S.

### Staff

Jeff Workman  
Barb Tackitt  
Ariane Souder

### Guests

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President Rose called the meeting to order at 7:00 p.m.

Barb Tackitt presented on Home Nursing Licensee and a Client Service Agreement.

Jesse moved that the health department be authorized to submit a Home Nursing License request. Jerry seconded the motion. Motion carried via 7 ayes; 0 nays; 0 abstentions via a roll call vote.

Mary moved that the client service agreement be approved. Carletta seconded the motion. Motion carried via 7 ayes; 0 nays; 0 abstentions via a roll call vote.

Ariane Souder provided information on H1N1.

Jeff highlighted sections of previous mailings and handouts.

An error was noted in the minutes so revised minutes will be presented at the next meeting.

Jesse moved that the board approve the paid claims for August 2009. Carletta seconded the motion. Motion carried via 8 ayes; 0 nays; 0 abstentions via a roll call vote.

Mary moved that the board approve the paid claims for September 2009. Mike seconded the motion. Motion carried via 8 ayes; 0 nays; 0 abstentions via a roll call vote.

Jerry moved that the board accept the condensed FY09 financial statement. Jesse seconded the motion. Motion carried via a voice vote.

Mary moved that the board accept the condensed FY10 financial statement through August. Randy seconded the motion. Motion carried via a voice vote.

Jesse moved that the Board of Health President and Administrator be authorized to sign the DHS Financial Reporting Checklist for FY09. Jerry seconded the motion. Motion carried via 8 ayes; 0 nays; 0 abstentions via a roll call vote.

Randy moved that the Administrator be authorized to sign and submit a grant agreement with Midland Area Agency on Aging. Jerry seconded the motion. Motion carried via 8 ayes; 0 nays; 0 abstentions via a roll call vote.

Mary moved that the Administrator be authorized to sign and submit the facility usage agreement with First Southern Baptist Church compensating the church for space utilization at a rate of \$1,500 per year. Jerry seconded the motion. Motion carried via 8 ayes; 0 nays; 0 abstentions via a roll call vote.

Jesse moved that the Administrator be authorized to sign and submit the contract with Health Technologies for registered dietitian services. Mike seconded the motion. Motion carried via 8 ayes; 0 nays; 0 abstentions via a roll call vote.

Mike moved that the Administrator be authorized to sign and submit the Safe Kids USA grant agreement. Mary seconded the motion. Motion carried via 8 ayes; 0 nays; 0 abstentions via a roll call vote.

Randy moved that the Administrator be authorized to sign and submit the Highway Safety CPS grant agreement with the Illinois Department of Transportation, Division of Traffic Safety. Jerry seconded the motion. Motion carried via 8 ayes; 0 nays; 0 abstentions via a roll call vote.

Mike moved that the Administrator be authorized to sign and submit the Highway Safety Boost Illinois grant agreement with the Illinois Department of Transportation, Division of Traffic Safety. Carletta seconded the motion. Motion carried via 8 ayes; 0 nays; 0 abstentions via a roll call vote.

Jerry moved that the Administrator be authorized to sign and submit the PHER III agreement with IDPH for public health emergency response activities related to H1N1. Mary seconded the motion. Motion carried via 8 ayes; 0 nays; 0 abstentions via a roll call vote.

Jerry moved that the Administrator be authorized to sign and submit an agreement with IDPH to conduct the conduct the body art facility inspection program. Jesse seconded the motion. Motion carried via 8 ayes; 0 nays; 0 abstentions via a roll call vote.

Jesse moved that the Administrator be authorized to sign and submit an agreement with ILCHF to support an Oral Health Needs Assessment & Planning Process and to expend the funds as outlined in the budget. Jerry seconded the motion. Motion carried via 8 ayes; 0 nays; 0 abstentions via a roll call vote.

Mary moved that the board approve renewing the department's health insurance through Principal with an October 1 plan year date, a \$5,000 deductible, a \$500 HRA, key gap coverage, a \$15/\$35/\$50 prescription co-pay, a \$50 per month employee contribution for employee's coverage, and family coverage at employee's cost. Mike seconded the motion. Motion carried via 8 ayes; 0 nays; 0 abstentions via a roll call vote.

Mary moved that Teen REACH be authorized to take field trips on days when school is not in session with each trip having a maximum non-staff cost of \$300.00 plus mileage with the roundtrip maximum mileage of 300 miles with the cost to be paid by the Teen REACH grant. Randy seconded the motion. Motion carried via 8 ayes; 0 nays; 0 abstentions via a roll call vote.

Mike moved that the Administrator be authorized to sign and submit an agreement with McBee Associates, Inc. to provide Medicare Revenue Recovery Services for Clay County Health Department – Home Health for episodes beginning 08/01/07 through 12/31/07 with the understanding that we would pay them 27% of any additional cash paid to the agency from claims re-billed as a result of their review of cash recovered. Jesse seconded the motion. Motion carried via 8 ayes; 0 nays; 0 abstentions via a roll call vote.

Randy moved that the Administrator be authorized to sign and submit an agreement with McBee Associates, Inc. to provide Medicare Revenue Recovery Services for Clay County Health Department – Home Health for episodes beginning 01/01/08 through 12/31/08 with the understanding that we would pay them 27% of any additional cash paid to the agency from claims re-billed as a result of their review of cash recovered. Carletta seconded the motion. Motion carried via 8 ayes; 0 nays; 0 abstentions via a roll call vote.

Jerry moved that the Administrator be authorized to sign and submit an agreement with North Clay School District for office space for the PI program at the rate of \$125 per month. Carletta seconded the motion. Motion carried via 8 ayes; 0 nays; 0 abstentions via a roll call vote.

Mary moved that the Administrator be authorized to sign and submit an agreement with Health Alliance to provide flu vaccinations for their participants. Mike seconded the motion. Motion carried via 8 ayes; 0 nays; 0 abstentions via a roll call vote.

Jeff provided an update on flu vaccine / demand, animal control program status, diabetes program status, Smoke Free Illinois issues, and Board of Health member terms.

Randy moved that the board adjourn. Jesse seconded the motion. Motion carried via a voice vote.

The Board adjourned at 8:33 p.m.

Respectfully Submitted:

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Jan Nattier  
Board of Health Secretary

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Jeff Workman  
Health Department Administrator