President Rose called the meeting to order at 7:00 p.m.

Dr. Klingler moved to approve the following Consent Agenda 1 items.

1. Minutes – May 9, 2011
2. Claims – May 2011 { $257,340.94}
3. FY11 Condensed Financial Statement through May
4. IDPH Tattoo & Body Piercing Inspection Grant $500
5. IDPH Vector Control Surveillance Grant $1,000
6. Reading Is Fundamental (RIF) participation agreement $722
7. Teen REACH Summer Field Trips (inexpensive and/or prepaid)

Jerry Stanley seconded the motion. Motion carried via a roll call vote with 8 ayes; 0 nays, and 0 abstentions.

Mary McCollough moved to approve the following Consent Agenda 2 items.

2. Signature Authorization (Authorizes Galen Lueking, Mary McCollough, Jan Nattier, Carletta Noll, and Paul Rose to sign checks on Clay County Health Department accounts.)
3. Safe Deposit Box Access (Authorizes Deena Mosbarger, Jeff Workman, Susan Troyer, and Tammy Byers to access the safety deposit box at the Flora Bank & Trust. Used mainly as offsite computer backup location.)
4. Account Information Access (Authorizes Brandi Young, Jeff Workman, Susan Troyer, and Tiffany Harris to access the account information at any of the fund depositories. Used mainly to check bank balances for reconciling checks and preparing claims.)
5. New Account Creation (Authorizes Galen Lueking, Mary McCollough, Jan Nattier, Carletta Noll, Paul Rose, Jeff Workman, Susan Troyer, and Tiffany Harris to establish new accounts on behalf of the Clay County Health Department. Used mainly to obtain higher interest rates)

Marty Garrett seconded the motion. Motion carried via a roll call vote with 8 ayes; 0 nays, and 0 abstentions.

Dr. Klingler moved that the Board of Health retain the same officers for FY12. Jerry Stanley seconded the motion. Motion carried via voice vote. The FY12 Officers will be: Paul Rose President, Calvin Wilson Vice-President, and Jan Nattier Secretary.

Dr. Wilson joined the meeting.

Jerry Stanley moved that Dr. Lueking be selected the Hospice Medical Director for FY12. Lori VanDyke seconded the motion. Motion carried via a roll call vote with 8 ayes; 0 nays, and 1 abstention (Dr. Lueking).

Dr. Lueking moved that Dr. Maneja be ratified as the Assistant Hospice Medical Director for FY12. Mary McCollough seconded the motion. Motion carried via a roll call vote with 9 ayes; 0 nays, and 0 abstentions.

Marty Garrett moved that Dr. Lueking be selected the Health Department and Home Health Medical Director for FY12. Jerry Stanley seconded the motion. Motion carried via a roll call vote with 8 ayes; 0 nays, and 1 abstention (Dr. Lueking).

Dr. Wilson moved to approve the following Consent Agenda 3 items.

1. Hospice Medical Director Agreement for the first half of FY12 (There are limits to how much compensation a Board Member can receive while serving – both per contract and per year. While discussing this with an Attorney with the Illinois Attorney General Opinion’s Bureau, she recommended this approach. The contract amount is $258.33 per month – far less than many pay for Medical Supervision.)

2. Hospice Medical Director Agreement for the last half of FY12 (The contract amount is $258.33 per month – far less than many pay for Medical Supervision.)

3. Hospice Assistant Medical Director Agreement for FY12 (We will try to get whoever the primary Hospice Medical Director selects to do it again at no cost.)

4. Health Department and Home Health Medical Director Agreement for FY12 (The contract amount is $75.00 per month).

Dr. Klingler seconded the motion. Motion carried via a roll call vote with 8 ayes; 0 nays, and 1 abstention (Dr. Lueking).

Jerry Stanley moved to approve the following Consent Agenda 4 items.

1. Approval of Committee Appointments (FY12 President needs to make committee appointments and Board ratify.) Current committee appointments include: Bylaws & Personnel Committee: Mary McCollough, Jan Nattier, Lori VanDyke, and Calvin Wilson with Lori serving as Chair and Finance Committee: Marty Garrett, Carletta Noll, Jerry Stanley, and Randy Wells with Randy serving as Chair.

2. Establishment of meeting schedule (With exception of June, July, August, & September, the meetings will be held at 7:00 p.m. on the first Monday of each month, provided that date is not a holiday. If that date is a holiday, the meeting will be scheduled for the following night. The June and July meetings will be combined and held at 7:00 p.m. on the last Monday in June. The August and September meetings will be combined and held at 7:00 p.m. on the last Monday in August.)

3. Professional Liability Insurances (Reimbursement of licensed staff up to $64 annually towards their professional liability insurance for FY12. The cost has not been significant.)

4. Tuition Reimbursement Limit (Would like to set the FY12 health department limit at $7,500 with an individual tuition reimbursement limit set at $750. The same as FY11.)

5. Administrator Authorization Limit ($5,000 same as last several years)
6. FY12 Health Department Budget (Much of our funding is still unknown)
Carletta Noll seconded the motion. Motion carried via a roll call vote with 9 ayes; 0 nays, and 0 abstentions.
The Board briefly discussed: Finances (Overall Finances, Grant Funding, Home Care Caseload), City of Olney Food Inspections, McEndree School, HVAC IDOL, Richland County Tanning & Body Art Inspections, Teen REACH Summer Programming, Cell Phone Policies, Copier, and Staffing.
Dr. Klingler moved that the board adjourn. Jerry Stanley seconded the motion. Motion carried via voice vote.
The Board adjourned at approximately 7:50 p.m.
Respectfully Submitted:

Jan Nattier
Board of Health Secretary

Jeff Workman
Health Department Administrator