Clay County Board of Health / Professional Advisory Group
Minutes
November 28, 2011

Present
Marty Garrett
Mary McCollough
Jan Nattier, R.N.
Carletta Noll
Paul Rose
Jerry Stanley

Absent
Mike Klingler, M.D.
Galen Lueking, M.D.
Lori VanDyke
Randy Wells, B.A.
Calvin Wilson, D.D.S.

Staff
Jeff Workman
Barb Tackitt, RN BSN
Barb Swinson RN BSN

Guests
Dick Petrea, CPA

President Rose called the meeting to order at 7:00 p.m.

Dick Petrea CPA from the firm of Leymone Hardcastle Ltd that does the general health department audit presented the FY11 Health Department audit and answered questions.

Barb Tackitt, Home Care Director, provided a home health update, presented the home health policies and answered questions.

Barb Swinson, RN, BSN, Hospice Coordinator, provided a hospice update, presented the hospice policies and answered questions.

Mary moved that the board approve the home health policies. Marty seconded the motion. Motion carried via 6 ayes; 0 nays; via a roll call vote.

Carletta moved that the board approve the hospice policies. Jerry seconded the motion. Motion carried via 6 ayes; 0 nays; via a roll call vote.

Carletta moved to approve the following consent agenda items.

1. Minutes – September 19, 2011
2. Claims – September & October 2011 { $285,616.76 & $198,850.71 respectively}
3. FY11 Condensed Financial Statement
4. FY12 Condensed Financial Statement through September
5. IDPH Lead Grant $1,911
6. IDPH Tobacco Grant $30,000
7. Midland AAA Medication Education Grant $5,888
8. TB Chest Clinic Agreement Richland County TB Care and Treatment Board (same rate of $97.50 every other month it has been for years)
9. Miles of Smiles Dental Sealant Agreement (cost covered by Oral Health grant)
10. Dental Safari Dental Sealant Agreement (cost covered by Oral Health grant)
11. Teen REACH Field Trip SkyZone (non-staffing cost estimated $540 covered by grant)
12. Teen REACH Field Trip Turkey Run (non-staffing cost estimated $724 covered by grant)
13. Americorps Agreements ($19,000 cost covered by grants)
15. McBee Home Care Medicare Claims Review
16. Medicare Hospice License Responsibility Letter
17. Space Usage Agreement First Southern Baptist Church $600 for Teen REACH usage

Marty seconded the motion. Motion carried via 6 ayes; 0 nays; via a roll call vote.

Jan moved that the Board of Health increase the HRA amount contributed by the health department from $500 to $1,000 per employee participant. Marty seconded the motion. Motion carried via 6 ayes; 0 nays; via a roll call vote.

Jerry moved that the Board of Health continue with Delta Dental for employee dental insurance at a cost not to exceed $7,518.12 annually. Carletta seconded the motion. Motion carried via 6 ayes; 0 nays; via a roll call vote.

Jerry moved that the health department mileage reimbursement rate be established at 55 cents per mile effective for mileage travelled during the months of Nov. and Dec., 2011. Marty seconded the motion. Motion carried via 6 ayes; 0 nays; via a roll call vote.

The Board discussed that the terms of Marty Garrett, Dr. Galen Lueking, Mary McCollough, and Paul Rose all expire after 11/30/2011. All have served well and the Board of Health will send a letter asking for consideration of their reappointment for all who would like to serve again.

The Board briefly discussed Disposal of Camper Trailer, Staffing, County Budget, Flu, Holiday Party and Gifts. Jerry moved that the board adjourn. Marty seconded the motion. Motion carried via voice vote.

The Board adjourned at 8:34 p.m.

Respectfully Submitted:

Jan Nattier  Jeff Workman
Board of Health Secretary  Health Department Administrator