President Rose called the meeting to order at approximately 7:02 p.m.

Gretchen Paule, BS CDC PHAP Associate, presented information on the IPLAN effort she led for Clay County and its findings.

Deena Mosbarger, BS Assistant Administrator, presented information on the health department’s employee health / life insurance situation / options and proposed change in the social media policy section of the personnel policies.

Mary McCollough moved to approve the following consent agenda items.

1. IPLAN Document {Including signature of a letter signed by Board President adopting the IPLAN document.}
2. Mission Vision Values Statement
3. Employee Health Insurance Coverage {Accept renewal bid from Blue Cross / Blue Shield to offer $3,500 deductible HRA plan (RPEE3A05) and PPO plan (RPPE3444) to employees with a health department contribution of $383.45 per month per employee.}
4. Employee Life Insurance Coverage {Accept renewal bid from Fort Dearborn Life Insurance to purchase life insurance in the amount of $25,000 for full-time employees at a cost of 16 cents per $1,000 coverage ($4.00 per employee per month).}
5. TASC third party FSA / HRA administration {Accept renewal bid from third party administrator, TASC, to administer the flexible spending account ($100 annual renewal fee plus $6.00 per employee per month) and health reimbursement accounts (benefit of $500 per employee annually, $200 annual renewal fee plus $5.25 per employee per month).}
6. Personnel Policy Revisions {Social Media policy change}

Dr. Klingler seconded the motion. Motion carried via 9 ayes; 0 nays; via a roll call vote.
Dr. Lueking moved to approve the following consent agenda items.

1. Minutes – April 23, 2012
2. Claims – April 2012, May 2012
3. FY12 Condensed Financial Statement through May
4. CEFS Teen REACH Transportation Agreement
5. Teen REACH Summer Field Trips
6. Space Usage Agreement Village of Louisville PI (cost $250 per month)
7. Space Usage Agreement First Southern Baptist Church TR (cost $150 per quarter)
8. Fiscal Year 2013 Health Department Budget
9. Americorps Agreements

Carletta Noll seconded the motion. Motion carried via 9 ayes; 0 nays; via a roll call vote.

Jerry Stanley moved to approve the following consent agenda items.

1. Fayette County Genetics Grant
2. IDHS Healthy Families Illinois Grant Agreement
3. IDHS Family Case Management Grant Agreement
4. IDHS Peer Counseling Grant Agreement
5. IDHS Teen REACH Grant Agreement
6. IDPH Lead Case Management Grant Agreement
7. IDPH Community Transformation Grant Agreement
8. IDPH Emergency Preparedness Grant Agreement
9. IDPH Ground Water Protection Grant
10. IDPH Safe Drinking Water Grant
11. IDPH Local Health Protection Grant
12. IDPH Oral Health Dental Sealant Grant
13. IDPH Summer Food Program Inspections
14. IDPH Tanning Facility Inspection Agreement
15. IDPH Tattoo & Body Piercing Inspection Grant
16. IDPH Tobacco Grant Agreement
17. IDPH Vector Control Surveillance Grant
18. IHFS (Healthcare and Family Services) agreement to provide influenza vaccinations to State employees.
19. ISBE Prevention Initiative Grant
20. ISBE Food Program Host Site Grant Agreement

Marty Garrett seconded the motion. Motion carried via 9 ayes; 0 nays; via a roll call vote.
Dr. Lueking moved that the health department mileage reimbursement rate remain at 55 cents per mile effective for mileage travelled during the remainder of 2012. Dr. Klingler seconded the motion. Motion carried via 9 ayes; 0 nays; via a roll call vote.

Lori VanDyke moved to approve the following consent agenda items.


2. **Signature Authorization** (Authorizes Galen Lueking, Mary McCollough, Jan Nattier, Carletta Noll, and Paul Rose to sign checks on Clay County Health Department accounts.)

3. **Safe Deposit Box Access** (Authorizes Brandi Young, Deena Mosbarger, Jeff Workman, Susan Troyer, and Tammy Byers to access the safety deposit box at the Flora Bank & Trust.)

4. **Account Information Access** (Authorizes Brandi Young, Deena Mosbarger, Jeff Workman, Susan Troyer, and Tiffany Harris to access the account information at any of the fund depositories.)

5. **New Account Creation** (Authorizes Galen Lueking, Mary McCollough, Jan Nattier, Carletta Noll, Paul Rose, Jeff Workman, Susan Troyer, and Tiffany Harris to establish new accounts on behalf of the Clay County Health Department.)

Jerry Stanley seconded the motion. Motion carried via 9 ayes; 0 nays; via a roll call vote.

Dr. Klingler moved to retain the same officers for FY2013. Marty Garrett seconded the motion. Motion carried via voice vote.

Marty Garrett moved that Dr. Lueking be selected the Hospice Medical Director for FY13. Jerry Stanley seconded the motion. Motion carried via 8 ayes; 0 nays; 1 abstention (Dr. Lueking) via a roll call vote.

Dr. Lueking moved that Dr. Maneja be ratified as the Assistant Hospice Medical Director for FY13. Jerry Stanley seconded the motion. Motion carried via 9 ayes; 0 nays; via a roll call vote.

Dr. Klingler moved that Dr. Lueking be selected the Health Department and Home Health Medical Director for FY13. Carletta Noll seconded the motion. Motion carried via 8 ayes; 0 nays; 1 abstention (Dr. Lueking) via a roll call vote.
Mary McCollough moved to approve the following consent agenda items.

1. Hospice Medical Director Agreement for the first half of FY13  {The contract amount is $258.33 per month.}
2. Hospice Medical Director Agreement for the last half of FY13  {The contract amount is $258.33 per month.}
3. Hospice Assistant Medical Director Agreement for FY13  {Dr. Maneja cannot receive compensation since married to Administrator.}
4. Health Department and Home Health Medical Director Agreement for FY13  {The contract amount is $75.00 per month.}

Lori VanDyke seconded the motion. Motion carried via 8 ayes; 0 nays; 1 abstention (Dr. Lueking) via a roll call vote.

Dr. Lueking moved to approve the following consent agenda items.

1. Approval of Committee Appointments Bylaws & Personnel Committee: Mary McCollough, Jan Nattier, Lori VanDyke, and Calvin Wilson with Lori serving as Chair and Finance Committee: Carleta Noll, Jerry Stanley, Marty Garrett and Randy Wells with Randy serving as Chair.
2. Establishment of meeting schedule  (With exception of June, July, August, & September, the meetings will be held at 7:00 p.m. on the first Monday of each month, provided that date is not a holiday. If that date is a holiday, the meeting will be scheduled for the following night. The June and July meetings will be combined and held at 7:00 p.m. on the last Monday in June. The August and September meetings will be combined and held at 7:00 p.m. on the last Monday in August.)
3. Professional Liability Insurances  (Reimbursement of licensed staff up to $64 annually towards their professional liability insurance for FY13.)
4. Tuition Reimbursement Limit  (Set the FY13 health department limit at $7,500 with an individual tuition reimbursement limit set at $750.)
5. Administrator Authorization Limit  (Set at $5,000)

Marty Garrett seconded the motion. Motion carried via 9 ayes; 0 nays; via a roll call vote.

A brief discussion was held regarding the Grantsmanship Training, OMA Training, new IDPH Director, State Finances and Animal Control

Marty Garrett moved that the board adjourn. Carleta Noll seconded the motion. Motion carried via voice vote.

The Board adjourned at 8:15 p.m.

Respectfully Submitted:

Jan Nattier
Board of Health Secretary

Jeff Workman
Health Department Administrator

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