Clay County Board of Health / Professional Advisory Group

Minutes

November 09, 2015

Present
Brad Harris
Calvin Wilson, D.D.S.
Carletta Noll
Galen Lueking, M.D.
Jan Nattier, R.N.
Joel Hackney
Larry Rinehart
Mike Klingler, M.D.
Paul Rose
Randy Wells, B.A.

Absent
Lori VanDyke

Staff
Barb Swinson
Brandi Young
Deena Mosbarger
Jeff Workman
Nancy Gelsinger

Guests

Paul called the meeting to order at approximately 7:00 p.m.

Deena Mosbarger, HR & Special Projects Coordinator, reviewed proposed changes to the health department personnel policies.

Brad Harris moved that the proposed Clay County Health Department personnel policies be adopted with an effective date of January 01, 2016. Randy Wells seconded the motion. Motion carried via roll call vote with 9 ayes; 0 nays; 0 abstentions.

Carletta Noll moved that the health department reject all bids for the van formerly used by Teen REACH and donated by the Clay County Community Health Foundation and explore other sales options. Larry Rinehart seconded the motion. Motion carried via roll call vote with 10 ayes (Dr. Klingler arrived); 0 nays; 0 abstentions.

Joel Hackney moved that the health department Administrator be authorized to dispose of other property previously used by Teen REACH. Calvin Wilson seconded the motion. Motion carried via roll call vote with 10 ayes; 0 nays; 0 abstentions.

Brandi Young, Home Care Director, presented information on Home Care services.

Brad Harris moved that the board approve the home health policies and procedures. Dr. Klingler seconded the motion. Motion carried via roll call vote with 10 ayes; 0 nays; 0 abstentions.

Nancy Gelsinger, Hospice Coordinator, presented information on Hospice services.

Calvin Wilson moved that the board approve the hospice policies and procedures including revisions to policies and procedures for the Quality Assessment Performance Improvement (QAPI). Carletta Noll seconded the motion. Motion carried via roll call vote with 10 ayes; 0 nays; 0 abstentions.

Barb Swinson, Hospice Volunteer Coordinator, presented information on the Hospice Quality Assessment Performance Improvement (QAPI) program.

Randy Wells moved that the board approve the hospice Quality Assessment Performance Improvement (QAPI) information. Dr. Lueking seconded the motion. Motion carried via voice vote.

Calvin Wilson moved that the board approve for the health department to begin offering dental varnish services to any child less than three years of age. Mike Klingler seconded the motion. Motion carried
via voice vote.

Galen Lueking moved that the board approve for the health department to begin offering OAE services to any child less than three years of age. Mike Klingler seconded the motion. Motion carried via voice vote.

Randy Wells moved to approve the following consent agenda items. Minutes August 10, 2015

1. FY15 Condensed Financial Statement through June
2. FY16 Condensed Financial Statement through September
3. Claims August, September & October claims
4. Patient Drug Interaction Subscription Software (used with Allscripts by home health and hospice) annual renewal at a cost of $5,412.
5. Health Dietician Agreement (dietician agreement for hospice – commits us to about $99 in cost)
6. Phoenix University Host Site Agreement (to host student)
7. TB Chest Clinic Agreement Richland County TB Care and Treatment Board (same rate of $97.50 every other month it has been for years)
8. DHS Financial Reporting Checklist Authorization (have to do to receive DHS grants)

Larry Rinehart seconded the motion. Motion carried via roll call vote with 10 ayes; 0 nays; 0 abstentions.

Calvin Wilson moved to approve the execution of a three year internet service agreement with Wabash Telephone. Joel Hackney seconded the motion. Motion carried via roll call vote with 10 ayes; 0 nays; 0 abstentions.

Brad Harris moved that the Board of Health adopt the resolution specifically authorizing the Administrator to act on behalf of the Clay County Health Department to file a claim with the State Treasurer for return of unclaimed property. Calvin Wilson seconded the motion. Motion carried via roll call vote with 10 ayes; 0 nays; 0 abstentions.

Galen Lueking moved to adopt the proposed bylaws. Mike Klingler seconded the motion. Motion carried via roll call vote with 10 ayes; 0 nays; 0 abstentions.

The terms of Brad Harris, Calvin Wilson, D.D.S., Mike Klingler, M.D., Lori Van Dyke, and Carletta Noll all expire after 11/30/2015.

I have talked with each. I believe that Brad, Calvin, Mike and Lori are all willing to be reappointed if the Board so supports. Carletta would prefer to retire from the Board after having served on it for the last 15 years.

The Board of Health normally makes recommendations of Board of Health appointments for the County Board to consider at either the November or December meetings.

We should discuss potential nominations to the Board.

Finances (State Budget, HD Finances)
December 14, 2015

_______ moved that the board adjourn. ______ seconded the motion.
The Board adjourned at __________ p.m.

Larry moved to approve the consent agenda items.

9. Minutes
10. Tentative FY15 Condensed Financial Statement through June
11. Illinois Liquor Control Commission Tobacco Enforcement Grant
12. Claims June & July claims

Joel seconded the motion. Motion carried via roll call vote with 8 ayes; 0 nays; 0 abstentions.

The Board discussed Finances, State Budget, Home Care Computers, Accounting Software, staffing, wages, and Solix.

The next regularly scheduled meeting will be September 14, 2015 at 7:00 p.m. in the health department conference room.

Lori moved that the board adjourn. Brad seconded the motion. Motion carried via voice vote.

The Board adjourned at 8:01 p.m.

Respectfully Submitted:

________________________________________  ______________________________________
Jan Nattier                             Jeff Workman
Board of Health Secretary              Health Department Administrator