Clay County Board of Health / Professional Advisory Group
Minutes
April 21, 2015

Present: Brad Harris, Calvin Wilson, Galen Lueking, Jan Nattier, Larry Rinehart, Lori VanDyke, Paul Rose, Randy Wells, B.A.
Absent: Carletta Noll, Joel Hackney, Mike Klingler, M.D.
Staff: Jeff Workman, Administrator, Deena Mosbarger, Guests: Larry Rinehart, Lori VanDyke, Paul Rose, Randy Wells, B.A.

Paul called the meeting to order at approximately 7:00 p.m.

Deena Mosbarger provided an update on the health department strategic plan.

Dr. Wilson moved to approve the March Board of Health meeting minutes. Lori seconded the motion. Motion carried via roll call vote with 8 ayes; 0 nays; 0 abstentions.

Randy moved to approve the consent agenda items.

1. FY15 Condensed Financial Statement through February
2. Claims (January, February, March)
3. Tobacco Free Kids Grant
4. DME Agreement Hospice Express

Larry seconded the motion. Motion carried via roll call vote with 8 ayes; 0 nays; 0 abstentions.

Brad moved to approve the following banking resolution changes.

1. **Signature Authorization**: (Authorizes Carletta Noll, Calvin Wilson, Galen Lueking, Jan Nattier, Larry Rinehart, and Paul Rose to sign checks on Clay County Health Department accounts. *Adds Calvin Wilson, Joel Hackney and Larry Rinehart. Removes Mary McCollough.*)
2. **New Account Creation**: (Authorizes Carletta Noll, Calvin Wilson, Galen Lueking, Jan Nattier, Larry Rinehart, Paul Rose, Jeff Workman, Brandi Young, and Tiffany Harris to establish new accounts on behalf of the Clay County Health Department. *Adds Calvin Wilson, Joel Hackney and Larry Rinehart. Removes Mary McCollough.*)
3. **Shazam System Access**: (Authorizes Brandi Young, Jeff Workman, Stacy Ray, and Tiffany Harris to access the Shazam system we utilize for direct deposit of employee payroll. Brandi, Jeff and Tiffany are currently authorized. *Adds Stacy Ray with Shazam system access.*)

Dr. Lueking seconded the motion. Motion carried via roll call vote with 6 ayes; 0 nays; 2 abstentions by Larry Rinehart and Calvin Wilson.
The Board discussed:

- Finances: Specifically,
  - the uncertainty with the FY16 Budgets for the state and for our health department.
    - that we will likely need to prepare and request approval of the FY16 health department budget prior to knowing our grant amounts.
    - that it is more expedient to estimate high on both revenues and expenditures and restrain costs if revenues don’t come through than to continually request budget amendments if revenues do materialize so the proposed budget will likely be estimated high on revenues and costs.
  - prospects for Teen REACH continuation – either through us or someone else and either on a grant or fee for service basis.
  - the lack of control over some of the revenues such as state grants.
  - the difficulty in achieving many of the strategic planning goals as many are inherently in conflict with each other. For example, the desire to ensure health department services are provided to Clay County residents as economically as possible negatively impacts our abilities to offer higher compensation and increase cash reserves (which also conflict with each other).
  - that the health department’s finances are currently much, much better for FY16 than FY15 since we have a net profit so far.

- Having two meetings in June with one likely being on the first Tuesday to approve the proposed FY16 budget and one later in the month to approve health insurance. One of the two meetings will also need to include the normal year end activities.

- Utilizing Solix to pursue Federal Rural Healthcare program assistance to offset our telecom, internet, and broadband monthly service costs.

- Participating in the Telligen network and the cardiac health project which uses evidence-based practices to improve cardiac related outcomes.

The next Board of Health meeting is scheduled for May 19, 2015 at 7:00 p.m. in the health department conference room.

Dr. Wilson moved that the board adjourn. Brad seconded the motion. Motion carried via voice vote.

The Board adjourned at 8:03 p.m.

Respectfully Submitted:

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Jan Nattier  Jeff Workman
Board of Health Secretary  Health Department Administrator